

Internal Quality Assurance Cell

Meeting-Notice

A meeting with the internal members of IQAC will be held on **03.11.2022** at **01.00** p.m. in the IQAC room. All the internal members are requested to kindly make it convenient to attend.

Agenda

1. To discuss about the reconstitution of Composition of IQAC 2022-23.
2. To distribute the workload among members for submitting AQAR 2021-22.
3. To discuss about organization of any Workshop/Lecture/Talk etc. conducted through IQAC.
4. To discuss about quality enhancement initiatives and ways to improve the NAAC Grading of the College.

Ashish Mishra / 02.11.2022

(Dr. Ashish Mishra)

Co-ordinator
Coordinator

Internal Quality Assurance Cell (I.Q.A.C.)
Jagat Taran Girls' P.G. College
Prayagraj-211002 (U.P.)

Internal Quality Assurance Cell
Internal Members' Meeting on November 03, 2022

Minutes of the Meeting

A meeting with the internal members of IQAC was held on **03.11.2022** at **01.00** p.m. in the IQAC room. The following members were present-

1. Dr. Kajal Deb (Teacher Member) *Kajal Deb*
2. Dr. Kasturi Bharadwaj (Teacher Member) *Kasturi*
03.11.2022
3. Dr. Fatima Noori (Teacher Member) *Fatima*
4. Dr. Darshan Kumar Jha (Website Incharge) *Darshan*
5. Dr. Rama Gupta (Teacher Member) *Rama*
6. Dr. Anurag Pandey (Teacher Member) *Anurag Pandey*
7. Dr. Ashish Mishra (Coordinator of IQAC) *Ashish Mishra*

Dr. Ashish Mishra, Coordinator, IQAC welcomed all the honorable members of the Committee and the meeting proceeded as follows-

Agenda 1: To discuss about the reconstitution of Composition of IQAC 2022-23-

- The members have unanimously decided that the Composition will be changed in accordance with the latest guidelines of NAAC and the same will be done within a month or two.

Agenda 2: To distribute the workload among members for submitting AQAR 2021-22-

- The same has been decided as follows:-

| S. No. | Section of AQAR | Member Concerned |
|--------|-------------------------------------|--|
| 1 | CURRICULAR ASPECTS | Dr. Kajal Deb & Dr. Sushma Srivastava |
| 2 | TEACHING-LEARNING AND EVALUATION | Dr. Kasturi Bharadwaj |

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|---|---|-----------------------------------|
| 3 | RESEARCH, INNOVATIONS AND EXTENSION | Dr. Darshan Kumar Jha |
| 4 | INFRASTRUCTURE AND LEARNING RESOURCES | Dr. Ashish Mishra & Dr. Kajal Deb |
| 5 | STUDENT SUPPORT AND PROGRESSION | Dr. Rama Gupta |
| 6 | GOVERNANCE, LEADERSHIP AND MANAGEMENT | Dr. Anurag Pandey |
| 7 | INSTITUTIONAL VALUES AND BEST PRACTICES | Dr. Fatima Noori |

Agenda 3: To discuss about organization of any Workshop/Lecture/Talk etc. conducted through IQAC-

- The members have agreed upon the organization of any Workshop/Lecture/Talk and it may have duration of either five days or one day. The same may be done in the first week of December, 2022 as per the availability of funds.

Agenda 4: To discuss about quality enhancement initiatives and ways to improve the NAAC Grading of the College-

- It was suggested by Dr. Darshan Kumar Jha that we can initiate different MoUs with institutions.
- The college may start research awards for its faculty members for their significant contributions in the field.

The meeting ended with a vote of thanks to all the members.

Ashish Mishra 03.11.2022
 (Dr. Ashish Mishra)
 Coordinator

Coordinator
 Internal Quality Assurance Cell (I.Q.A.C.)
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