



INFORMATION BROCHURE

&

APPLICATION FORM

RECRUITMENT FOR THE POST OF ASSISTANT PROFESSORS

JAGAT TARAN GIRLS' DEGREE COLLEGE, PRAYAGRAJ

(A Constituent P.G. College of University of Allahabad)

32, A. N. Jha Road, George Town, Prayagraj- 211002.

Email: prin.jtgc@gmail.com, website: www.jtgc.ac.in

Phone: 0532-2468513

2023

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Advertisement



Jagat Taran Girls' Degree College, Prayagraj

(A Constituent P.G. College of University of Allahabad)



Adv No. JTDC/01/2023

Date:24-10-2023

Advertisement for the post of Assistant Professor

Applications are invited for posts of Assistant Professors in the subjects: English Literature (01-O.B.C.), Geography (01-Unreserved), Sanskrit (01-O.B.C.) & Sociology (01-Unreserved) in the academic pay level 10 (Rs. 57700 – 182400) of 7th CPC. The qualifications shall be as per UGC Regulation 2018 as amended from time to time. The college reserves the right to increase/decrease/withdraw any or all posts. For more details regarding no. of posts, qualifications, general guidelines, fees and application form visit: jtgd.ac.in . Last date to submit hardcopy of filled application is 20.11.2023; 05:00 P.M.

Note: Information regarding any change/modifications will be given through college website only. The College shall not be responsible for any postal/transit delay or technical problem.

Chairperson, Governing Body



जगत तारन गर्ल्स डिग्री कालेज, प्रयागराज

(इलाहाबाद विश्वविद्यालय का संघटक महाविद्यालय)

32, ए. एन. झा मार्ग, जॉर्ज टाउन, प्रयागराज-211002



विज्ञापन संख्या- जे.टी.डी.सी./01/2023

दिनांक: 24.10.2023

असिस्टेंट प्रोफेसर पद हेतु विज्ञापन

महाविद्यालय में अंग्रेजी साहित्य (01-अ0पि0व0), भूगोल (01-अना0), संस्कृत (01-अ0पि0व0) एवं समाजशास्त्र (01-अना0) विषयों में असिस्टेंट प्रोफेसर पद हेतु सातवें केन्द्रीय वेतनमान के अकादमिक पे लेवल 10 (Rs. 57700 – 182400) में आवेदन पत्र यू0जी0सी0 रेगुलेशन 2018 (यथासंशोधित) के अनुसार आमंत्रित किये जाते हैं। महाविद्यालय द्वारा विज्ञापित पदों में परिवर्तन किया जा सकता है। विस्तृत दिशा-निर्देश एवं आवेदन पत्र के लिए महाविद्यालय की वेबसाइट jtgd.ac.in देखें। भरे हुए आवेदन पत्र की हार्ड कापी जमा करने की अन्तिम तिथि 20.11.2023; 05:00 सांय है।

नोट: किसी भी प्रकार के परिवर्तन/संशोधन की सूचना केवल महाविद्यालय की वेबसाइट के माध्यम से दी जायेगी। किसी भी प्रकार के डाक विलम्ब एवं तकनीकी त्रुटि हेतु महाविद्यालय उत्तरदायी नहीं होगा।

अध्यक्ष, शासी निकाय

Important Dates and Fee Details

Important Dates

S. No.	Particulars	Date
1.	Date of uploading of detailed Advertisement	24.10.2023
2.	Last date for receiving of Hard Copy of Application Form	20.11.2023

Application Fee in INR

S. No.	Category	Fee(Rs.)
1.	UR, EWS, OBC	2000/-
2.	SC/ST	1000/-

Hard copy of the dully filled application form along with self attested copies of all documents/certificates be send to the College address:

**The Principal
Jagat Taran Girls' Degree College,
32, A. N. Jha Road, George Town, Prayagraj-
211002.**

Through speed/registered post so that it must reach on or before **20.11.2023; 05:00 P.M.**
The envelope must be superscripted as "*Application for the post of Assistant Professor (Subject).*"

Annexure-III

VACANT POSITIONS FOR THE POST OF ASSISTANT PROFESSOR							
S.No	Department	Total	UR	EWS	OBC	SC	ST
1	English	1	0	0	1	0	0
2	Geography	1	1	0	0	0	0
3	Sanskrit	1	0	0	1	0	0
4	Sociology	1	1	0	0	0	0

Note: - UR-Unreserved, OBC-Other Backward Classes, SC-Schedule Caste, ST-Schedule Tribe, EWS-Economically Weaker Sections.



JAGAT TARAN GIRLS' DEGREE COLLEGE

(A Constituent P.G. College of University of Allahabad)
32, A. N. Jha Road, George Town, Prayagraj- 211002.
Email: prin.jtgc@gmail.com, website: www.jtgc.ac.in
Phone: 0532-2468513



Application Form for Assistant Professor									
Subject for which applied :									
(For office use only)				Advertisement No. JTDC/01/2023 dated 24.10.2023		<div style="border: 1px solid black; padding: 5px;"> Paste your recent passport size photograph here and sign across the photo. </div>			
Registration Number _____									
No. of Enclosures Claimed _____									
Attached _____									
(Signature)									
1. Details of fee payment (Only Demand Draft (D.D.) in favor of PRINCIPAL, JAGAT TARAN GIRLS' DEGREE COLLEGE)									
DD Number		Date		Amount		Name of Bank		Name of the Branch	
2.	Name of the post applied :								
3.	Subject for which applied :								
4.	Personal details								
5.	Name (In Capital Letters)	First Name			Middle Name		Surname		
6.	Date of birth	Day	Month	Year	Age as on last date of advertisement		Years	Months	
7.	Place of birth	City/Village			State		Country		
8.	Father's Name								
9.	Mother's Name								
10.	Nationality								
11.	Gender	Male/ Female							
12.	Community & Category (Please tick whichever option is applicable)			Religion : _____					
				SC/ST/OBC/EWS/Any other _____					
				S.No. of proof enclosed :					
13.	Marital status			a. Married / Unmarried: If married name of spouse _____					
14.	If physically disabled, indicate the relevant particulars				Yes/ No	Percentage of disability		S.No. enclosed	

15. Educational qualifications (Attach additional pages, if required)								
	Name of the course	Name of the Board/ University	Month & Year passed	Division	CGPA (if grading is applicable)	% of Marks (pl. indicate equivalent to CGPA also)	Subjects studied	S.No. enclosed
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
10th Class / equivalent								
10+2/Higher Secondary equivalent								
Bachelor's degree								
Master's Degree								
M.Phil.								
Ph.D.								
Any other exams passed								
NET/ SLET for lectureship, if any		NET/ NET-JRF/SLET	Subject	Agency	Roll No.	Year		

16. Chronological list of experience (starting from current position/ employment)							
Designation	Scale of pay & present Basic & AGP	Name & address of employers	Period of Experience			Nature of work/ duties	S. No. enclosed
			From date	To date	No. of years/ months (As on date of advertisement)		
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)

* (Add separate sheet if required, to be annexed at relevant S. No.)

17. Nature of experience				S. No. enclosed
a) Teaching		No. of years	No. of months	
i) Under-graduate level				
ii) Post-graduate level				
b) Post-doctoral experience				
c) Other experience, if any				
Total experience				

* (Add separate sheet if required, to be annexed at relevant S.No.)

18. Details of Post doctoral experience					S. No. enclosed
Agency	Host Institute	From date	To date	Duration	
Total experience		years	Months	Total	

* (Add separate sheet if required, to be annexed at relevant S. No.)

19. Academic distinctions		S. No. enclosed
Name of the Academic Course/ Body	Academic distinctions obtained	

* (Add separate sheet if required, to be annexed at relevant S. No.)

RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

A) Published Papers in refereed Journals as notified by the UGC (Peer Reviewed/UGC CARE)

S. No.	Title with Page nos.	Journal Name & Volume	Whether in UGC CARE List	Whether Peer reviewed	ISSN No.	No. of co-authors (If required)	Whether you are the main author	Impact factor (Thomson Reuters)	S. No. of enclosures

Attach separate sheet if required.

B (i) Research papers published in Conference Proceedings

S. No.	Title with Page nos.	Details of Conference Publication	ISSN/ ISBN No.	No. of co-authors	Whether you are the main author	S. No. of enclosures

Attach separate sheet if required.

B (ii) Articles/ Chapters published in Books

S. No.	Title with Page nos.	Details of Publisher	ISSN/ ISBN No.	S. No. of enclosures

Attach separate sheet if required

B (iii) Books Published as single author or as editor

S. No.	Title with Page nos.	Type of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether Peer reviewed.	No. of co-authors	Whether you are the main author	S. No. of enclosures

Attach separate sheet if required

C. Ongoing and Completed Research Projects and Consultancies

C (i) Ongoing Projects/ Consultancies

S. No.	Title	Agency	Period	Grant/ Amount Mobilized (Rs lakh)	As PI/Co-PI or Investigator	S. No. of enclosures

C (ii) Completed Projects/ Consultancies

S. No.	Title	Agency	Period	Grant/ Amount Mobilized (Rs lakh)	Whether policy document/ patent as	As PI/Co-PI or Investigator	S. No. of enclosures

D Award/Fellowship

S. No.	Name of Award	Agency/Government	National/International/State	S. No. of enclosures

E (i) Paper presented in Conferences, Seminars, Workshops, Symposia

S.No.	Title of the Paper Presented	Title of Conference / Seminar	Organized by	Whether International/ National/ State/ Regional/ College or University level	S. No. of enclosures

E (ii) Invited Lectures and Chairmanships at National or International conference/ seminar etc.

S. No.	Title of Lecture/ Academic Session	Title of Conference/ Seminar etc.	Organized by	Whether International/ National	S. No. of enclosures

Please tick the enclosures attached :

S.No.	Academic Record	Marks Percentage/No. of Publication/Year of Experience	Proof Enclosures No.	API Claimed	API Verified
1.	Graduation				
2.	Post-Graduation				
3.	M.Phil.				
4.	Ph.D.				
5.	NET/NET-JRF/SLET				
6.	Research Publication (No. of Publication)				
7.	Teaching Experience (Total Year & Month)				
8.	Post-Doctoral Research Experience (Total Year & Month)				
9.	Award (s) (No. of Award & Level)				
		Total:			

Total number of sheets enclosed _____ (please give sequential number to each sheet and signature with date).
 N.B. Applications without self attested testimonials (above) will not be entertained. (Applicable to all candidates)

20. Have you been reprimanded ever _____ Yes/No
 Give detail if yes _____

Is there any case pending against you? _____ Yes/No

21. Any other information/ qualification relevant to the post applied for:

22. Endorsement by the EMPLOYER	
<u>NOC</u>	
<p>a) In case of in-service candidates in Government/ Semi-Government organizations/ Public Sector Undertakings / Autonomous Organizations, the endorsement form must be signed by the employer.</p> <p>b) In case of in-service candidates from Private Sector, acceptance of resignation and relieving letter from the employer must be submitted at the time of joining.</p>	
<p>Forwarded to the Principal, Jagat Taran Girls' Degree College, Allahabad - 211002</p> <p>The applicant Dr./Mr./Mrs/ Ms. _____ who has submitted this application for the post of _____ in Jagat Taran Girls' Degree College, Allahabad, has been in employment _____ in a temporary/ contract/ permanent capacity with effect from _____ in the Pay Scale Rs. _____. He/She is drawing a basic pay of Rs. _____. His/Her next increment is due on _____.</p>	
<p>Further, it is certified that no disciplinary/ vigilance case has ever been held or contemplated or is pending against the said applicant. There is no objection for his/her application being considered by Jagat Taran Girls' Degree College, Allahabad and in the event of selection he/she will be relieved to join Jagat Taran Girls' Degree College, Allahabad as per rules.</p>	
<p>Signature of the forwarding officer</p> <p>Name : _____</p> <p>Designation: _____</p> <p>Place: _____</p> <p>Date: _____</p>	

Note: NOC from the Present employer must be produced at the time of Interview

23. Names and complete postal addresses of 2 referees (The referee should have knowledge of the candidates experience and should not be related to the applicant)		
	Referee-1	Referee-2
Names & complete postal address		
Email:		
Phone (Landline) with STD code		
Mobile Ph:		
Fax:		

	Mailing address	Permanent address															
Candidate's Name & Address for correspondence:																	
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Email.	Phone No. (Landline with STD code)	Mobile No.	Fax No.														

24. Declaration

I, _____ son/ daughter of _____ hereby declare that all the statements and entries made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information found false or incorrect or ineligibility being detected before or after the Selection Committee meetings, my candidature/appointment may be cancelled by the College.

I have never been convicted or contemplated for any unlawful activity.

Signature of the applicant

(Name in Block Letters)

Place: _____

Date : _____

Application not signed by the candidate is liable to be rejected.

GENERAL INSTRUCTIONS

- (i) The candidate who wishes to apply for the advertised post, is required to download & fill application form with requisite application fee of Rs. 2000/- for General/OBC/EWS candidates and Rs. 1000/- for SC/ST.
- (ii) The College reserves the right to withdraw any or all advertised post(s) or partial or full advertisement at any time without assigning any reason.
- (iii) Only Matriculation/SSC Certificate/Admit Card/Passing Certificate issued by the concerned education board will be considered as proof of date of birth. No other document will be accepted for verification of date of birth.
- (iv) Candidates belonging to SC/ST/OBC/EWS category must submit relevant certificates as per the proforma of Govt. of India.
- (v) Candidates must ensure before applying that they are eligible according to the criteria stipulated in the advertisement. Concealment of any material, information or submitting false information will lead to cancellation of candidature at any stage of recruitment.
- (vi) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement can be instituted only in Allahabad courts/tribunals/ forums.
- (vii) The College reserves the right to Revise/Reschedule/Cancel/Suspend the recruitment process without assigning any reason. The decision of the Governing Body of the College shall be final and no appeal shall be entertained in this regard.
- (viii) The candidate must attach self attested copies of all relevant testimonials/documents. The original certificates would be required at the time of interview only.
- (ix) Applications not accompanied with prescribed fees and incomplete applications will be liable to be rejected.
- (x) **Candidates already employed and shortlisted for interview are required to produce the NOC from their organization. The employed candidate of Govt./Private Universities/Colleges/Autonomous bodies should submit the applications through proper channel. However, they may produce the NOC from their organization at the time of interview with a certificate that no vigilance enquiry is pending/being contemplated against him.**
- (xi) The decision of the competent authority, Jagat Taran Girls' Degree College, Prayagraj in all matters relating to eligibility, acceptance or rejection of applications, mode of selection/interview will be final. No enquiry or correspondence will be entertained in this connection from any individual or his/ her agency.
- (xii) Applications received without the requisite documents and after the prescribed date will not be entertained. Incomplete, unsigned applications and those not accompanied with copies of certificates and application fee will be summarily rejected.
- (xiii) Canvassing in any form (political influence or otherwise) will be treated as a disqualification for the post.
- (xiv) Candidates shortlisted for the interview will be informed through email and registered post. No TA/DA for attending interview will be admissible.
- (xv) **Minimum Educational Qualifications:** All applicants must fulfill the essential qualifications of the post and other conditions stipulated in the **UGC REGULATION ON MINIMUM QUALIFICATION FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION 2018**, as amended from time to time.
- (xvi) List of self attested testimonials attached (original to be produced at the time of interview).
- (xvii) The envelope must be superscribed as "**Application for the post of Assistant Professor (Subject)**".

- (xviii) Non-refundable Application fees in the form of **Demand Draft** from any nationalized bank should be drawn in favor of the **Principal, Jagat Taran Girls' Degree College**, payable at Prayagraj.

- (xix) The printed application form, complete in all respects along with other documents, demand draft etc. as required must reach to "**The Principal, Jagat Taran Girls' Degree College, 32, A. N. Jha Road, George Town, Prayagraj- 211002**" before the last date 20.11.2023; 05:00 P.M. through Speed/Registered Post.

Chairperson, Governing Body